



Director, Professional Practices – Financial Audits

Classification: Band 4

Salary: \$102,900.00 - \$136,700.11

Job Type: Regular Full-Time

Location: Victoria/Vancouver

An eligibility list may be established for future vacancies.

Do you want to be part of a challenging and rewarding work community?

The Office of the Auditor General of B.C. (OAG) is an independent office of the legislature that contributes to excellence in effective and accountable government. We offer opportunities for career growth, an excellent compensation package, and flexible working arrangements.

Our office promotes trust, cooperation, and teamwork in a diverse, inclusive, and respectful environment. We are committed to creating and reinforcing diversity, equity, inclusion, and psychological safety - creating a safe environment where everyone feels they belong and are encouraged to bring their whole selves to work. We support each other, celebrate our successes, and encourage a healthy work-life balance for everyone. Our staff events are socially, physically, and emotionally nourishing – with lots of great food – and fun!

Interested in growing your career? We offer support for your professional development and education and reimbursement of your professional dues. Other benefits include:

- Extended health benefits
- Policies and benefits to support your personal and family needs
- Public service pension
- Life insurance, and
- Confidential employee and family assistance program.

Our downtown Victoria location supports collaboration and includes a gym, indoor bike storage, and decks with views of the beautiful Inner Harbour.

About the Role

Reporting to the Executive Director of Professional Practices, the Director of Professional Practices, Financial Audit works alongside their counterpart, the Director of Professional Practices, Performance Audit. This position is responsible for supporting the office's System of Quality Management (SoQM) for financial statement audits in accordance with the Canadian Standards for Quality Management (CSQM1). This includes leading the OAG's risk assessment process to identify quality risks, designing a strategy to address risks and coordinating with all departments to design and implement policies and procedures to address risks identified.

Key components of the office's SoQM are the office's audit methodologies, which have been designed and built in Caseware/Caseview. The Director, Professional practices, Financial Audit is responsible for leading updates to the financial statement audit methodology and leading the

annual monitoring process for financial statement audits to ensure policies and procedures are operating effectively.

Accountabilities

- Supervises staff including assignment of work, development and evaluation of performance plans, approval of leave and disciplinary processes.
- Assists in leading the office's annual risk assessment process in accordance with CSQM1.
- Leads the development of policies and procedures designed to address risks identified during the office's risk assessment process.
- Reviews new and amended corporate policies for alignment with the SoQM and reports any risks identified.
- Leads the annual update and maintenance of the office's financial statement audit methodology in Caseware/Caseview, including: providing clear direction to the office's Caseview contractor and managing against the approved long-term service contract terms and budget, leading the testing and user acceptance of the deliverables; and coordinating the implementation of the annual update.
- Leads the development, maintenance and continuous improvement of financial statement audit training, practice aids and guidance to supplement and support the methodology, including annual updates.
- Contributes to the creation of the office's annual monitoring plan, designed to assess whether SoQM is operating effectively.
- Conducts or oversees inspections of financial statement audit files as a component of monitoring the office's compliance with auditing standards.
- Conducts or oversees other tests of the office's SoQM as a component of the office's monitoring and remediation process.
- Contributes to the development of reports to the Auditor General resulting from monitoring activities.
- Identifies and recommends appropriate remedial actions designed to respond to deficiencies in the office's SoQM detected as part of the monitoring and remediation process.
- Promotes a culture of consultation through ongoing communications and outreach to the Financial Audit and Related Assurance portfolio (FARS), including attendance and participation at key meetings and events and updating communications from Professional Practices to FARS.
- Acts as an accounting and audit specialist, assisting in the provision of timely consultation to audit teams on difficult or contentious accounting and assurance matters.
- Participates on national committees and work groups through the Canadian Council of Legislative Auditors (CCOLA) and the National Professional Practices Group (NPPG).
- Conducts or oversees interjurisdictional inspections of financial statement audits under the CCOLA peer review committee (PRC).
- Conducts research on issues and perspectives that have a broad application across the FARS portfolio.

- Monitors emerging financial accounting and assurance standards for areas relevant to the office's work.
- Reviews standards under development and contributes to the preparation and submission of the office's position to standard setting bodies.
- Contributes to the office's annual strategic planning process by identifying emerging standards, issues and technology impacting the practice of audit and proposing strategic initiatives to maintain the efficiency and effectiveness of the office in meeting its mandate under the *Auditor General Act*.
- Participates in the development of annual business plans, budgets and related performance measures for Professional Practices related to supporting FARS.

Job Requirements

- Chartered Professional Accounting designation in good standing with the Chartered Professional Accountants of British Columbia (CPABC) along with **five years** of post-designation experience.
- Recent experience (within the last two years) leading complex financial statement assurance engagements in accordance with Canadian Auditing Standards; or International Auditing Standards; or acting in a Professional Practices role supporting; or inspecting such audits; or acting in a regulatory capacity in respect of such audits or equivalent.
- Minimum two years experience managing employees including providing direction, supervision, coaching and performance feedback.
- Recent experience applying International Financial Reporting Standards (IFRS) (i.e., within the last two years).
- Recent experience giving executive-level presentations, (i.e., within the last two years).
- Excellent verbal skills (e.g., virtual, in-person, formal and informal) and written communication skills enabling you to articulate ideas clearly and confidently in meetings, presentations, and one-on-one discussions; and to write clear and concise emails, reports and documents.
- Recent experience identifying creative solutions to complex problems and success in leading change (i.e., within the last two years).
- Demonstrated experience promoting quality and maintaining high standards of ethical conduct.

Preferences

- Recent experience (within the last two years) applying Canadian Public Sector Accounting Standards (PSAS).
- Experience using a variety of different software programs, including Caseware, Caseview, IDEA and/or ACL.
- Experience developing and delivering technical training sessions, including e-learns.
- Experience with formal public speaking.
- Experience managing employees in a matrix environment.

- Experience performing direct engagements under Canadian Standard on Assurance Engagements (CSAE) 3001.

Conditions

- Must be eligible to work in Canada (Permanent Resident, Canadian Citizenship).
- Successful completion of security screening requirements of the B.C. public service, which may include a criminal record check, and/or *Criminal Records Review Act* check, and/or enhanced screening checks as required.
- Be flexible regarding ongoing changes in responsibilities, assignments, and corporate structures.
- We support a flexible hybrid work environment. However, you must be able to work in the office when required by your supervisor.

Please see the attached job profile for a full description of the accountabilities and required qualifications.

To be considered for this role, candidates must submit a resume with the months and years at each position to hr@bcauditor.com. **Your resume must include whether you are eligible to work in Canada, and whether this is temporary.** Failure to provide all the requested documents will result in your application being unsuccessful.

Applications will be accepted from **Wednesday, September 20, 2023**, until **Wednesday, October 4, 2023**.

If you meet some, but not all of the job requirements, and if this opportunity resonates with you, we encourage you to apply. We will assess candidates' combined education and experience (paid and other) according to the rules of merit. We encourage candidates of all backgrounds and all abilities to apply. We invite candidates to ask for help if they need accommodations for the job application process.

For more information, please contact hr@bcauditor.com.