



Director, Corporate Planning, Performance and Policy

Classification: Band 4

Salary: \$102,900.00 - \$136,700.11 Annually

Job Type: Temporary Appointment for 7 months, with possibility of becoming permanent

Location: Victoria, BC

An eligibility list may be established for future vacancies.

Do you want to be part of a challenging and rewarding work community?

The Office of the Auditor General of B.C. (OAG) is an independent office of the legislature that contributes to excellence in effective and accountable government. We offer opportunities for career growth, an excellent compensation package, and flexible working arrangements.

Our office promotes trust, cooperation, and teamwork in a diverse, inclusive, and respectful environment. We are committed to creating and reinforcing diversity, equity, inclusion, and psychological safety - promoting a safe environment where everyone feels they belong and are encouraged to bring their whole selves to work. We support each other, celebrate our successes, and encourage a healthy work-life balance for everyone. Our staff events are socially, physically, and emotionally nourishing – with lots of great food – and fun!

Interested in growing your career? We offer support for your professional development and education and reimbursement of your professional dues. Other benefits include:

- Extended health benefits
- Policies and benefits to support your personal and family needs
- Public service pension
- Life insurance and
- Confidential employee and family assistance program.

Our downtown Victoria location supports collaboration and includes a gym, indoor bike storage, and decks with views of the beautiful Inner Harbour.

About the Role

The Director, Corporate Planning, Performance, and Policy determines the goals and objectives required to achieve the strategic vision for corporate planning and performance management, while implementing measurement and reporting mechanisms to demonstrate the OAG's achievement of its mandate and to ensure reliable program accountability. The Director, Corporate Planning, Performance and Policy reports to the Deputy Auditor General, and assists all portfolios with strategic and operational planning, performance measurement, policy research, and policy development.

Accountabilities

- Develops a comprehensive calendar of integrated planning and performance management events including required financial and human resource commitments.

- Advises OAG executive and management on issues, trends, and best practices in performance management, planning and evaluation, and policy development.
- Guides the development and maintenance of an integrated business planning culture considering the interrelationships, dependencies, and collaborative relationships of key strategic and operational planning activities.
- Guides the development and maintenance of a corporate policy framework, advising and supporting business areas on policy questions, and leading policy development projects where support is needed.
- Researches, reviews and drafts existing policies to ensure alignment with governing legislation and policy, and cohesion between policies.
- Manages the provision of assistance and consultation to OAG executive, management, and staff in corporate planning and performance management activities, corporate governance and policy issues.
- Ensures the preparation of the office's strategic plans, performance measures, annual service plans, quarterly reports, and annual reports to the legislature.
- Monitors the implementation of the organization's corporate strategies.
- Monitors and reports on the progress of strategic, service, and operational plans.
- Provides planning tools and processes which will provide opportunities to engage and educate staff and enable the identification of individual contributions toward OAG goals.
- Ensures effective communication to keep OAG staff fully aware of the office's vision, mission, goals, objectives, performance measures and results.
- Manages financial resources allocated to the corporate planning and policy development functions, including any procurement and contract management.
- Undertakes or oversees a variety of corporate initiatives relating to planning and performance management, and policy development and implementation.
- Works with other independent offices of the legislature on policy and corporate planning topics of common interest.

Job Requirements

- Bachelor's degree in a related field (e.g., public administration, business administration, law or finance).
- Minimum four years experience in planning and performance measurement, preferably within the public sector.
- Minimum four years experience in supervisory/management roles.
- Demonstrated ability to effectively lead and influence a performance management culture.

Preferences

- Preference may be given to candidates with:
 - a related master's degree;
 - senior management experience working in an independent office of the B.C. Legislature.

Conditions

- Successful completion of security screening requirements of the B.C. public service, which may include a criminal record check, and/or *Criminal Records Review Act* check, and/or enhanced screening checks as required.
- Occasional travel may be required.
- We support a flexible hybrid work environment. However, you must be able to work in the office when required by your supervisor.

Please see the attached job profile for a full description of the accountabilities and required qualifications.

To be considered for this role candidates must submit a cover letter and resume with the months and years at each position to hr@bcauditor.com. **Your resume must include whether you are eligible to work in Canada, and whether this is temporary.** Failure to provide all the requested documents will result in your application being unsuccessful.

Applications will be accepted from **Thursday, September 21, 2023 until Thursday, October 5, 2023.**

We encourage candidates of all backgrounds and all abilities to apply. We invite candidates to ask for help if they need accommodations for the job application process.

For more information, please contact hr@bcauditor.com.