

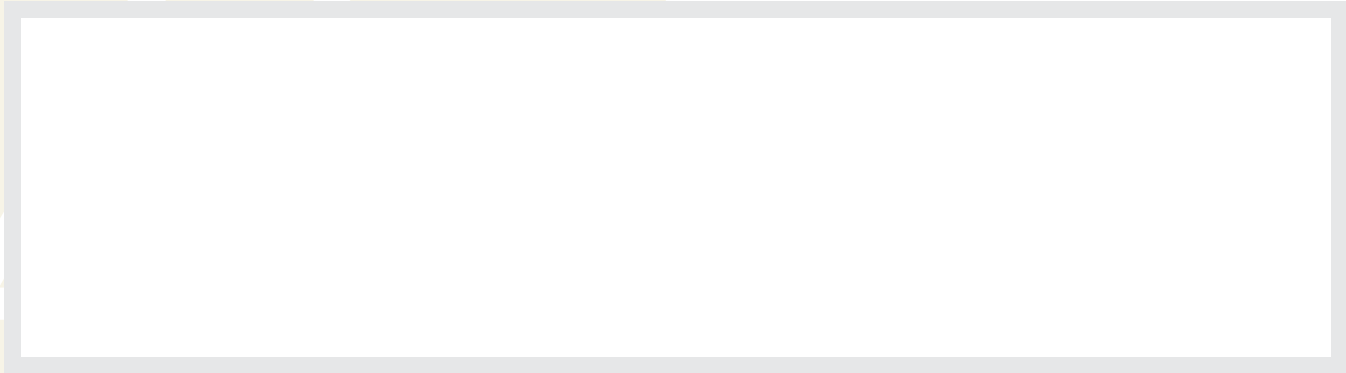
SELF-ASSESSED PROGRESS IN IMPLEMENTING RECOMMENDATIONS



Report 14, 2008/09 – BC Arts Council Grant Administration

As at January 2010

Introductory comments from BC Arts Council



Recommendations

RECOMMENDATION AND SUMMARY OF PROGRESS	STATUS
<p>Recommendation 1: The BC Arts Council ensure that all grant programs are advertised and that complete information is provided to, and requested from, applicants.</p> <p>Actions taken, results and/or actions planned</p> <p><i>Completed update of website to ensure that all program details are available to interested artists and organizations.</i></p> <p><i>All funding provided through programs with full disclosure of guidelines and application forms (September 2009)</i></p>	Fully or substantially implemented
<p>Recommendation 2: The BC Arts Council put procedures in place to ensure that the eligibility and need of an applicant is confirmed and documented.</p> <p>Actions taken, results and/or actions planned</p> <p><i>Each application is reviewed for eligibility. Ineligible applications are coded as such, discussed by Management Committee and applicants are informed that the request will not proceed to adjudication.</i></p> <p><i>No ineligible applications are reviewed by peer assessment process. (Winter 2008/09)</i></p>	Fully or substantially implemented



Recommendations continued...

RECOMMENDATION AND SUMMARY OF PROGRESS	STATUS
<p>Recommendation 3: The BC Arts Council ensure that staff have sufficient skills to review and assess financial information provided by applicants.</p> <p>Actions taken, results and/or actions planned</p> <p><i>A training program was developed with an accountant based in Vancouver. Questions were raised regarding in-house capacity to deliver training.</i></p> <p><i>Plan to renew contact with contract instructor to deliver tailored program in 2010/11.</i></p>	<p>Partially implemented</p>
<p>Recommendation 4: The BC Arts Council adequately document, for each application, the rationale supporting decisions to support or deny funding, and where funding is granted, justification for the amount approved.</p> <p>Actions taken, results and/or actions planned</p> <p><i>The scores, rankings and funding allocations resulting from each grants panel are signed off by members of the panel and are stored on line.</i></p> <p><i>Clear records of the response to each application according to the stated assessment criteria. (April 2009)</i></p>	<p>Fully or substantially implemented</p>
<p>Recommendation 5: The BC Arts Council enter into funding agreements for each large grant and all grants given out over several years.</p> <p>Actions taken, results and/or actions planned</p> <p><i>Commencing in fiscal 10/11, the BCAC will review all funding arrangements, and issue funding through STOB 80 Transfers Under Agreement (TUA) as opposed to STOB 77 Grants, wherever practical.</i></p> <p><i>BCAC to reevaluate their relationship with the large, regularly funded arts organizations (often referred to as the G8 organizations), and determine where transfers under agreement would work and what conditions might be considered in strengthening this relationship.</i></p>	<p>Partially implemented</p>



Recommendations continued...

RECOMMENDATION AND SUMMARY OF PROGRESS

STATUS

Recommendation 6: The BC Arts Council ensure that provision is made for the recovery of funds that are unspent or used for purposes other than those approved, where funding agreements are used.

Partially implemented

Actions taken, results and/or actions planned

As noted in #5 above, plans underway to review all funding arrangements.

Commencing in fiscal 2010/11, wherever TUA's can be established, provision of funding will be contingent on deliverables being met.

Recommendation 7: The BC Arts Council ensure that all funding allocations are included in quarterly funding reports to the Arts Council board.

Fully or substantially implemented

Actions taken, results and/or actions planned

New system implemented to ensure that the results of each competition are prepared for inclusion in the quarterly meeting materials for Council.

Council is provided with details of all awards provided with Council's funding in a timely fashion. (April 2009)

Recommendation 8: The BC Arts Council require proper documentation supporting the review of each grant file.

Fully or substantially implemented

Actions taken, results and/or actions planned

The Audit reinforced that the paper files are the record for each application.

Each file is complete with all required documentation. (April 2009)



Recommendations continued...

RECOMMENDATION AND SUMMARY OF PROGRESS	STATUS
Recommendation 9: The BC Arts Council make efforts to recover any overfunding.	Fully or substantially implemented
Actions taken, results and/or actions planned	
<i>Direct immediate action is taken when overfunding is detected.</i> <i>Council has recovered funds in 2 cases where overfunding occurred. (March 2010)</i>	